

## Notes

### Interim Adult Protection Board NI – Wednesday 30/8/23 @ 2pm via zoom

#### Present:

BW - Chair, Director of Community Care, SPPG
DCI JD, PSNI
TR, Interim Executive Director, Social Work, BHSCT
PC, Director MH & LD Community Wellbeing, NHSCT
CM, Interim Director of CYPS, SHSCT
CL, Nurse Consultant Older People Director of Nursing
LL, RQIA
ME, Lead AHP Consultant, PHA
PH, Chief Executive, NISCC
KM, Service Manager Advocacy and Support, PCC
KO, Director Mental Health and Disability, WHSCT
SM, Assistant Director of Social Work, WHSCT
RM, Programme Head for Learning Disability & Adult Safeguarding
CH, Social Care Lead, SPPG
JB, Asst Director of Elderly Services, SEHSCT

#### Apologies:

LP, Director of Children's Services, SEHSCT
HR, Director of Public Health Research & Development
SA, Asst Director of Nursing, PHA
DR, Executive Director of Nursing & Midwifery, Director of AHP & Patient Experience
GT, Director of Adult Community and Older People Services, BHSCT
TC, Acting Director Women Children's Services/Ex Dir SW, WHSCT
DP, Deputy Director, SPPG
BD, Chief Executive, RQIA
MD, Director WCF/Ex Dir SW, NHSCT

## **In attendance BW, minute taker**

### **1. Introductions**

BW welcomed everyone to the meeting, apologies were noted.

### **2. Minutes from last meeting -**

Minutes from the last meeting were circulated and the group agreed that they were content with the note.

### **Matters Arising -**

- All Matters arising to be discussed throughout the main Agenda items.

### **3. Update on Sub-groups**

#### **Data / Performance**

TR informed the meeting that the Group had met a couple of times and they had been working with Encompass on the data. They have a data set which they want to keep as useful as possible to monitor outcomes for service users.

Regarding performance, it's important to have a clear understanding of the role of the Board in how performance is managed and measured. There are plans to have a workshop, Board members are to be invited along with D&P members There is a need to make the benefits of the Board visible to the public.

LL recommends we remove the data question re prisons. She and others support the plan for a workshop.

TR noted that we have to articulate performance measures, aligned to current APP forms (1-9). We would like to move beyond counting the numbers and develop a set of KPIs.

BW queried whether the purpose of the workshop was intended to design performance metrics. TR affirmed that that was the case and it was to establish the aims and standards to be applied to performance to inform what

the Group needs to do and making a connectivity between the work of the Board and other agencies.

CH clarified that the data set was developed with CD, based on current Policies and Procedures. The purpose is to build in metrics that would show whether or not we had actually improved the quality of lives.

JB agreed that this was their opportunity to get it right for adult protection and we need to think about the outcomes and experience of those going through the investigation process.

TR advised that the D&P Group meeting in September will be used to firm up plans for the workshop and identify what needs to be addressed.

### **SPPG would set up a meeting with TR and colleagues to map out the details – APP1**

In response to a query from BW, TR confirmed that the Group had identified carers, advocates etc and underlined the importance of understanding the service user experience. KM stated that the PCC have an active engagement panel so they are more than happy to assist.

### **Policy & Procedures – AJP**

CH advised colleagues that the AJP work was nearing completion. It was anticipated it should be signed off by the end of September.

There is a need to reconstitute the Group to review and revise the current Policies & Procedures and guidance. Some additional comments were made regarding AJP, CM emphasised the need for a consistent approach on criteria for Joint Protocol complaints to PSNI across the region

RM advised that TH was reviewing ASG referrals to PSNI, he expects a report back with recommendations on a baseline around thresholding.

JD informed the Group that a meeting was currently being held to discuss inappropriate use of AJP1s, primarily related to BHSCT. The Trusts and the PSNI need to agree a definition of Joint Protocol. She said she was undertaking to finish the Joint Protocol review to give findings to the Trusts and PSNI.

TR commented that that was helpful but highlighted the difficulty sometimes in distinguishing between issues of quality of care and what could be regarded as a criminal issue.

JD responded that they receive a lot of AJP1s from BHSCT and there was a need to get the Trust to be more aligned with the others. CH explained that PSNI had reissued guidelines as to what constitutes a referral and use of AJP1.

BW added that there is the intention to have the Joint Protocol completed by the end of September. It will then go to the OSS for consideration before being distributed to various agencies. In summary, CH will consider who is best to chair the reformed P&P subgroup and will be in touch to scope for a chair / co-chair.

### **Training & Development**

CH informed the meeting that the Group held two half day workshops where JT, SHSCT had shared the work, he and the regional ASG training group had undertaken. A small number of family members and advocates had joined the workshops, the contribution was very useful.

The T&D subgroup members had found the proposed regional framework useful. The revised model would see the levels of training reduced from 7 – 4. Levels 1-3 would be focused on Prevention, Early Intervention and Support building incrementally on roles and responsibilities. Level 4 would become the specialist training module. This would focus on those DAPOs who will be undertaking the Adult Protection work flowing from the new legislation. OSS want to have oversight of this element of the T&D work in particular. Randal will discuss this further with OSS. Caroline will share a briefing paper with the outcomes and recommendations of the T& D workshops.

RM advised colleagues that the business case for the A.P Bill was being progressed with OSS and SPPG colleagues. Each HSCT have submitted their individual business cases and there was note of significant variances across the region. Updates will be provided on progress at the next meeting.

### **Serious Case Reviews**

CH outlined that a search and review of the literature and research studies of SCR models had been completed. Unfortunately, colleagues could not find anything specifically on models. In scoping the various processes already in use, they located a number of protocols available in in England and Scotland. The subgroup agreed to use them as a template for a NI protocol There were reviews and research papers of the process, outcomes and impact of SCRs which the subgroup wanted considered in any protocol development. She proposed that the IAPB commission an independent author to develop a NI protocol. CH was looking to the universities and the Leadership Centre for a suitable candidate. Based on discussion with Leadership Centre it should take

around 10 days to complete. SPPG colleagues will secure funding for this work.

### **Engagement Platform / User Involvement – Engagement Hub**

CH told the meeting that the ToR for the Engagement Hub have been reviewed and endorsed by the Board. She is planning a drop-in event in October, for those interested in being part of improving ASG & Protection from a user / lived experience perspective. There was an expectation that those interested would contribute to the work of IAPB subgroup as well as serving to disseminate information. CH would like to recruit 5 people from the event. She is looking at having a panel of 12 with around half being service users. KM, PCC agreed to put the information out through their membership.

### **Revised APP1 Documentation.**

Randal referred to the deadline for Encompass and assured the members that there will be changes made to forms as they progress but encompass will be able to adapt forms going forward. He said that it would be signed off in time for the next meeting.

### **Any other Business**

- **Webpage** – CH advised that photos of Chairs were needed to populate the webpage. She requested that these be sent to her. She also asked Board members to consider chairing/co-chairing the Policies & Procedures subgroup. Again, return to Caroline if interested.
- **APB Team Presentation – Kerry Loveland Morrison** presented an update on the Bill to chairs of IAPB subgroups in County hall on the 19/7/23. There was discussion around the various powers within the new bill and responsibilities. There was concern shared around SW completing complex financial assessments where concerns are identified. All agreed this was not appropriate and need clarified, this will be a role for PSNI colleagues.
- **Business cases – Randal updated on the recent business case activity** submitted by Trusts. There was a view they had been too conservative. As such, work had been undertaken to increase the bid and enhance the level of funding. CM commented that that was very helpful as there was a real need for adequate resourcing. PC queried what the likely timeframes. RM responded that it wasn't possible to give a definitive timetable, however he would ask OSS.
- **LASP chairs meeting with SPPG colleagues**

RM related that a meeting had taken place between the chairs of LASP and the SPPG to discuss where they were in terms of work. The LASP chairs thought that there could be a bit of a drift in the interim before the Bill comes into effect. It was agreed to meet with them on a bi-monthly basis with provisional dates in diaries. It was agreed to share information and minutes regarding the work being done by the respective organisations.

RM referred to the action points agreed at the meeting and SPPGs proposal to hold an annual planning event with LASPs in Feb/March '24 with a focus on celebrating "Adult Safeguarding".

- CH informed the meeting that an invitation had been extended to trust representatives on LASPs to present their annual plans to the IAPB – SHSCT will present in October and NHSCT in November. RM suggested the board meeting should open with a 15 minutes slot for the presentations.

**Date of Next Meeting - 11/10/23 2pm via teams.**