

JOINT PROTOCOL – ADULT PROTECTION

AJP3 – Pre-Interview Assessment (PIA)

Form to be completed by either Social Worker or Police Officer. Original to be retained by PSNI

PSNI Reference Number:	
------------------------	--

DETAILS OF ADULT		
Name:	Date of Birth or approx. age:	
	Gender: Male ☐ Female ☐ Other ☐ Prefer not to say ☐	
Interpreter required: Yes ☐ No ☐	Ethnicity:	
Address and Postcode:	Contact No:	Present Location: <i>(if different address)</i>

PIA PLANNING	
Date and Time of Interview:	Venue:
Names of Interviewers:	Designation:
Name of any other persons who will be present:	Role:

NOTE ANY SPECIAL REQUIREMENTS *(please give relevant details and include information already known about the adult's capacity)*

DETAILS OF PIA																		
Has the purpose of the PIA been explained to the adult? Any indication that the adult was unable to understand, retain, appreciate & communicate this information? Comment:	☐ Yes ☐ Yes	☐ No ☐ No																
Has the role of Police and Social Services been explained to the adult? Any indication that the adult was unable to understand, retain, appreciate & communicate this information? Comment:	☐ Yes ☐ Yes	☐ No ☐ No																
Has the purpose of PPS and Court been explained to the adult? <i>(Including cross examination)</i> Any indication that the adult was unable to understand, retain, appreciate & communicate this information? Comment:	☐ Yes ☐ Yes	☐ No ☐ No																
Have the following special measures been discussed and explained? <i>(include that the final decision is made by the Judge)</i> <table border="0"> <tr> <td>ABE/VIDEO RECORDED INTERVIEW</td> <td>☐</td> <td>REMOVAL OF WIGS AND GOWNS</td> <td>☐</td> </tr> <tr> <td>LIVE LINK</td> <td>☐</td> <td>GIVING EVIDENCE IN PRIVATE</td> <td>☐</td> </tr> <tr> <td>SCREENS</td> <td>☐</td> <td>COMMUNICATION AIDS</td> <td>☐</td> </tr> <tr> <td>REGISTERED INTERMEDIARY</td> <td>☐</td> <td>INTERPRETER (aid to communication)</td> <td>☐</td> </tr> </table> Any indication that the adult was unable to understand, retain, appreciate & communicate this information? Comment:			ABE/VIDEO RECORDED INTERVIEW	☐	REMOVAL OF WIGS AND GOWNS	☐	LIVE LINK	☐	GIVING EVIDENCE IN PRIVATE	☐	SCREENS	☐	COMMUNICATION AIDS	☐	REGISTERED INTERMEDIARY	☐	INTERPRETER (aid to communication)	☐
ABE/VIDEO RECORDED INTERVIEW	☐	REMOVAL OF WIGS AND GOWNS	☐															
LIVE LINK	☐	GIVING EVIDENCE IN PRIVATE	☐															
SCREENS	☐	COMMUNICATION AIDS	☐															
REGISTERED INTERMEDIARY	☐	INTERPRETER (aid to communication)	☐															
Adults Comments on Special Measures:	Rationale as to why measure not discussed:																	
Can the adult make an informed decision about being interviewed? If so, have they consented to be interviewed? Comment mandatory if no consent:		☐ Yes ☐ Yes																
<i>Police Officers and Social Workers are reminded to inform the Adult that an investigation may still be required to continue despite the Adult not providing a statement or ABE and that the Adult will be informed of the decision at earliest opportunity.</i>		☐ No ☐ No <i>If no to either, go straight to 'Outcome of PIA' Section on page 4</i>																

OFFICIAL [PARTNERS]

Does the adult have any specific needs to be considered in planning for an interview? (to include any religious / cultural / belief practices that may have an impact, need for a RI) Comment :	☐ Yes	☐ No
Does the adult consent to attend court? Comment mandatory if no consent:	☐ Yes	☐ No
If the investigation is regarding certain sexual offences or human trafficking, has the protection of witnesses from cross-examination by the accused in person been explained? Comment:	☐ Yes	☐ No

IF ADULT MAKES A VOLUNTARY DISCLOSURE - CONTEMPORANEOUS, VERBATIM RECORD TO BE MADE

The purpose of this PIA is to assess the Adult's willingness and ability to participate in an investigative interview and not to obtain disclosure from the adult. If during the discussion, the Adult spontaneously discloses evidence, a verbatim contemporaneous record must be made.

(Please close with a diagonal line)

ANY OTHER COMMENTS OR NOTES

--

OUTCOME OF PIA

ABE/VIDEO RECORDED INTERVIEW ☐ Date, time and location considered and discussed? Yes ☐ No ☐	WRITTEN STATEMENT ☐ Date, time and location considered and discussed? Yes ☐ No ☐
DECLINES TO GIVE EVIDENCE ☐	FURTHER PIA REQUIRED ☐

SPECIAL MEASURES TO BE APPLIED FOR:

ABE/VIDEO RECORDED INTERVIEW	☐	REMOVAL OF WIGS AND GOWNS	☐
LIVE LINK	☐	GIVING EVIDENCE IN PRIVATE	☐
SCREENS	☐	COMMUNICATION AIDS	☐
REGISTERED INTERMEDIARY	☐		
OTHER ASSISTANCE TO BE REQUESTED:			
INTERPRETER	☐	SIGN LANGUAGE	☐

RECORD OF WRITTEN INFORMATION PROVIDED TO THE ADULT, INCLUDING EASY READ DOCUMENTS AND CONTACT DETAILS FOR SUPPORT

--

Signature of person making notes:		Print Name:	
Designation:		Date:	